



# COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

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## VIRGINIA REAL ESTATE BOARD EDUCATION COMMITTEE MEETING REPORT

The Real Estate Board Education Committee met on Wednesday, March 20, 2024, at 12:03 p.m., at the Department of Professional & Occupational Regulation in Richmond, Virginia.

Committee Members present: Nancy Piland, Committee Chair  
Joseph 'Kemper' Funkhouser, III, Board Member  
(arrived at 1:08pm)  
Kermit 'Kit' Hale, Board Member  
David Perry, Board Member

Department Staff Members present: Stephen Kirschner, LRPD Deputy Director  
Anika Coleman, Executive Director  
Breanne Lindsey, Regulatory Operations Administrator  
Gezelle Glasgow, Administrative Coordinator  
Mia Quimpo, Licensing Specialist  
Janice Toole, Licensing Specialist

Ms. Piland called the meeting to order at 12:03pm.

A motion was made by Mr. Perry to approve the agenda. Mr. Hale seconded the motion, which was unanimously approved by members, Hale, Perry, and Piland.

### Public Comment

Barbara Castillo McGrath, thanked the Real Estate Board Education Staff for sending reminders to instructors.

Ms. Piland informed the Committee and Board staff that Lili Paulk of Virginia Realtors recently passed away. Ms. Piland noted that Ms. Paulk was the definition of education.

### Discussion Items

The Committee discussed question 11 on the Pre-License Instructor application for Helen Tucker for being deficient at the last Committee meeting. Mr. Kirschner informed the Committee that expertise in field is needed instead of expertise in teaching.

Ms. Lindsey gave an overview of a draft of the Real Estate Board Education PLE/CE Course Approval Bulletin that Ms. Toole and Ms. Quimpo assisted in putting together. The Committee

made mechanical recommendations to the bulletin. The Committee in consensus approved the bulletin.

#### Real Estate Education Applications

The following applications were recommended for approvals:

- A. **Two** proprietary school applications were reviewed. The Committee recommended both of these applications for approval by the Board.
- B. **Fifty** post-license and continuing education course applications were reviewed, of which:  
  
50 original applications for post-license and continuing education courses offered by approved schools were considered. The Committee recommended 42 of these applications for approval by the Board. 7 of the 50 applications were deficient. 1 application was pulled by applicant.
- C. **Zero** original post-license and continuing education course applications, pending schools were considered.
- D. **Two** pre-license instructor applications were considered. The Committee recommended 1 of these applications for approval by the Board. 1 of the 2 applications were deficient in providing enough proof of experience for waiver.
- E. **One** pre-license education course applications offered by an approved school were reviewed. The Committee recommended this application for approval by the Board.
- F. **Fifteen** post-license and continuing education instructor approval applications were reviewed. The Committee recommended 13 of these applications for approval by the Board. 2 of the 15 applications were deficient in providing proof of previous disciplinary action or not enough experience.

#### New Business

None.

The meeting adjourned at 2:34 p.m.